

PARENT/STUDENT HANDBOOK



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TABLE OF CONTENTS

- **Registration Details (Page 4)**
- **Tuition/Fee Details (Page 4-5)**
- **Withdrawal Policy (Page 6)**
- **Summer Camp/Intensives Cancellation (Page 6)**
 - **Cancellations (Page 7)**
 - **Missed Classes (Page 7)**
- **Arrivals and Departures (Page 7-8)**
 - **Late Arrivals (Page 8)**
- **Parent/Instructor Communication (Page 9)**
 - **Dress Attire (Page 9-10)**
 - **Lost and Found (Page 11)**
- **Announcements/Newsletters (Page 11)**
 - **Food/Trash (Page 11)**
 - **Telephone Usage (Page 12)**
- **Class/Genre Descriptions (Page 12-13)**
 - **Recital and Costumes (Page 13-14)**
 - **Dancer Etiquette (Page 15-16)**
- **General Studio Etiquette (Page 17)**
 - **Liability Disclaimer (Page 17)**

[CLICK HERE TO VIEW THE STUDIO CALENDAR](#)

REGISTRATION

1. There is a non-refundable individual registration fee of \$45. Two or more students from the same family will pay a flat \$90 registration fee.
2. Registration is available online through our [website](#) or in-person at the studio front desk.

Studio Tuition & Fees

One class a week - \$75 per month

Two classes a week - \$115 per month

Three classes a week - \$150 per month

Four classes a week - \$175 per month

Five classes a week - \$215 per month

UNLIMITED - \$255 per month

Multi child family discount 20% off per child, per month

Drop-in classes for Adults \$15

1. Tuition is due at registration and may be prorated based on the registration/start date. The following month's tuition will be due on the 1st of every month.
2. All accounts are required to have a credit/debit card on file and enrolled in Auto Pay. If you are not enrolled in Auto Pay, your dancer will not be able to be on the Visual Content Performing Company. Credit/Debit cards are drafted on the 1st of the month for tuition, and the 15th of the month for team expense fees. If there is a problem with your transaction, e see will receive notification, and must have payment in place prior to the system attempting to charge the amount due in three (3) days. A fee of \$25 will be added for each declined transaction. A late fee of \$10 per day will be applied for late payments beginning on the 6th of the month.
3. **Preschool and Afterschool programs** tuition is billed to your dancers account on the 1st of every month, and is late ON the 6th. If your tuition has not been paid by the 5th, a \$15 late fee will be posted to your account on the 6th.

- Make tuition payments by debit or credit card through your Dance Studio Pro Account. If you need assistance logging into your DSP account, please email us at office@idanzperformingarts.com

- iDANZ does not email or mail monthly statements. Check your online account for current statements, and set reminders on the 1st of every month.
- **Studio Parents**, if you have questions about your tuition, please request assistance from a member of the Management team for assistance by emailing them at Office@idanzperformingarts.com
- **Preschool/Afterschool Program Parents**, if you have questions about your tuition, please request assistance from the Programs Manager for assistance by emailing them at Programs@idanzperformingarts.com.
- **VCPC Team Parents** if you have questions about your tuition, please ask the Accounts Manager for assistance by emailing them at Teams@idanzperformingarts.com.

WITHDRAWAL FROM CLASS & REFUND POLICY

If you withdraw from a preschool/afterschool program class and /or studio class, you must notify the studio office 30 days prior to the last class.

- Studio Registration for classes is for the full year (late August through the end of May).
- **Preschool/Afterschool Registration is ongoing**, once enrolled your student will remain enrolled until notice is given. Classes continue at all Preschools throughout summer into the next year. **IF YOUR CHILD WITHDRAWS FROM YOUR PRESCHOOL, YOU MUST NOTIFY US AS WELL.** The schools do not notify the studio of withdrawals from the school.

A medically documented withdrawal (either temporary or permanent) will be accepted as a valid waiver of payment for the affected period.

Summer Camp/Workshop Cancellation

30 days or more from the first date of workshop/camp: the fee is refundable. 7 -

29 days from the start of a workshop/camp: 50% refund

6 days before class to the start of a workshop/camp: fee is non-refundable except for a medically documented withdrawal.

iDanz has the discretion to transfer credits/refunds to past due accounts, or future accounts.

A \$25 processing fee will apply to all iDANZ refunds.

CANCELLATIONS

On a rare occasion, we may find it necessary to cancel a class session. We will make every effort to notify those students involved, and advise you whether the class will be rescheduled or a makeup class should be attended. If severe or inclement weather conditions exist, the iDANZ studio follows the local school district's weather decisions.

MAKING UP MISSED DANCE CLASSES

1. No reduction or refund for missed classes. No Exceptions.
2. Dancers may make up class in a different styled class. Make up classes may be scheduled at the front desk or on your parent portal.
3. iDANZ appreciates an email notification if you know that your child will be absent. Please put your instructor's name in the subject line.

ARRIVAL AND DEPARTURE

Students and parents may not be in the dance rooms, unless a staff member is present and has invited dancers in the room. Staff members are not responsible for supervising students until the class time begins. We request an arrival time no earlier than 15 minutes before the start of your class. Unless otherwise permitted by iDANZ staff.

- 1. Age 6 and under:** Parents/Guardians must walk dancers into the iDANZ studio and supervise the dancer until the class begins. Parents/Guardians will pick up dancers at the door of the classroom when class is dismissed. If the dancer's parent or guardian is not present when the class is dismissed, the child will remain in the classroom until a parent/guardian arrives.
- 2. Age 7 to 15:** Parents and Guardians are to make sure the child has entered the iDANZ studio before leaving the premises. The child will wait inside the front door until his/her ride arrives. Under no circumstances will the student be allowed to wait or loiter outside the front door of the iDANZ studio.
- 3.** Do not leave children unattended at the studio if they are not in class.
- 4.** Dancers should wait quietly for their class to begin.

5. Dancers are not allowed in the dance studio rooms until invited by an instructor.

6. Dancers must enter and exit the studio with a cover up, and non dance shoes.

DANCE SHOES (including sneakers worn in Hip Hop or otherwise) WORN OUTSIDE ARE NOT PERMITTED ON THE DANCE FLOOR.

LATE ARRIVALS

Tardiness is a detriment to the dancer and disruption to the class. A dancer who misses the first few class exercises runs the risk of injury by not being properly "warmed up." However, if a student arrives late due to unforeseen circumstances, the student should enter the classroom quietly and be ready to dance only when an exercise is completed. At this point, they may walk quietly into the room, acknowledge the teacher and join the class in progress. Students should not walk into class during the middle of an exercise since this is disruptive to the class and instructor.

PARENT/TEACHER COMMUNICATION

The staff welcomes parent communication and also encourages parents to share information about their children that will help the teacher to do the best possible job. All such information will be held in the strictest confidence. If at any time you wish to speak to a teacher, please email the studio office and your message will be given to that teacher, or message them on the BAND app. (Please allow a few days for a teacher response, as many teachers are not here every day).

ATTIRE

Ballet:

- Black Leotard
- Pink Tights
- Ballet slippers
- Hair secured in a bun
- Optional-ballet skirt, warm-up shrug
- Hair pulled back securely, out of face
- Ballet slippers
- Black Ballet slippers for boys

Acro/Technique /Jazz/Contemporary /Lyrical/Leaps, turns/Drill Team

- Leotard
- Tights
- Leggings
- Tank top
- Sports bra
- Hair pulled back securely, out of face
- Bare feet-acro
- Jazz shoes-jazz, technique
- Bare feet, 1/2 soles, Bare paws-Contemporary, Lyrical

Hip-hop/Afro Jamz/Breaking

- Shorts
- Leggings
- Sweat pants
- T-shirt
- Tank top
- Tennis shoes
- Barefoot (Afro Jamz)

Tap

- tap shoes
- shorts
- leggings
- sports bra
- tights
- Hair pulled back securely, out of face
- tank top

VALUABLES AND LOST ITEMS

Valuables should be left at home or brought into the studio classroom, **NOT** left in the lobby, or bathrooms and dressing areas. Valuables lost can be found at the front

desk, all others in a basket outside studio B. All dancers are strongly encouraged to write their names on the inside of **ALL** dance shoes and attire. Periodically, lost and found items will be sorted and donated to appropriate agencies.

ANNOUNCEMENTS, NOTICES, AND NEWSLETTERS

Flyers and notices are posted in the waiting area, as well as emailed to the email on file. A newsletter with updates on events, recent studio news, and more, will be emailed monthly to all students enrolled in an IDANZ class (Studio and Programs).

FOOD/TRASH

Snacks and beverages are available for purchase at the front desk. All trash goes into the trash cans. Please empty liquids and ice in a sink before depositing them into trash receptacles. **NO FOOD IN THE DANCE STUDIOS.**

TELEPHONE

The telephone lines are for iDANZ business only.

Exceptions: students make necessary phone calls to parents in any situation with staff approval.

PROGRAM DESCRIPTIONS

PeeWee triple threat/Mini Triple Threat: Intro to Ballet, Tap, Jazz Combination

Ballet /Adult Ballet- Focusing on technique and choreography based on skill level

Jazz: Jazz technique and choreography based on skill level

Tap: Focusing on technique, and proper usage of taps, while learning to hear music differently, and incorporate those learnings through to your taps

Technique: Focusing on the in and outs of all steps, ensuring dancers are learning proper technique. This allows dancers to prevent injuries

Moms with Moves: A dance class created for moms by moms, to boost confidence and restore self confidence after having children

Hip Hop/Adult Hip Hop: Diverse dance style focusing on musicality, execution and performance

Afro Jamz Kidz/ Afro Jamz Adultz: Afro fusion with traditional African dance

Breakin' & Trickz: Break Dance training suitable for all dance levels, intro to basic break dancing trickz

Improv: Feeling the music and moving freely with guided structure

Acro & Tumbling: Flexibility, dance tricks and tumbling.

RECITAL AND COSTUMES

iDANZ schedules a performance every year. It includes all studio classes, Preschool/Afterschool Program classes, as well as Vizual Content Performing Company and M.O.M CREW. To receive costumes in time for the performance, we must order early. To do this we require the \$100 per costume fee and a performance fee of \$65 per student to be paid by February 1st, 2025. Dancers enrolling after February 1st, will be responsible not only for tuition, but costume deposit, and recital fee.

ALL COSTUME MONEY AND PERFORMANCE FEES ARE NON-REFUNDABLE, WITH NO EXCEPTIONS.

A Special Note About Our Performances

iDANZ takes a special interest in presenting high-quality, professional productions for all dancers. This includes all areas of dance: choreography, costumes, sets and scenery, lighting, and programs. Parental support is vital to a successful production. Your volunteer time is needed and appreciated, in addition to bringing your dancer to class regularly, specific volunteer opportunities will be posted. Please take your turn, Volunteering lets your dancer know that his/her participation is important to you.

One of the many lessons to be learned from production is performance etiquette. While many students will not continue formal dance training as adults, many will continue to participate in the arts as an audience. Courteous and attentive behavior is, of course, expected. Photography and videography are prohibited at performances. We ask that you turn off all cell phones. Please do not leave the performance after your child's dance; it is disruptive to others in the audience.

Please set a good example for the children in the audience, our future arts supporters.

DANCE ETIQUETTE

Dancers show respect for themselves by:

- Arriving promptly for class
- Dressing properly for class
- Having their hair up off the neck, and out of their eyes

Dancers show respect for others by:

- Keeping their hands to themselves during class
- Waiting quietly for others to have a turn
- Talking only during share time, or when spoken to by the instructor **Dancers show**

respect for their teacher and the art form they are learning by: • Being properly dressed and ready for class on time

- Listening when the teacher speaks
- Raising their hand to be called upon and asking for classes relevant to the class work
- Addressing the teacher as Mr., Mrs., Ms., or Miss
- When sitting on the floor, sitting criss-cross style with backs up straight • Being prepared for their turn
- Always ask permission before leaving the room for any reason **Dancers show**

respect for the studio by:

- Leaving gum, outside the studio
- Never hanging on the barres
- Never running or doing gymnastics in the lobby
- Putting trash in the proper places

Parents show respect for the dance class, teacher, and studio by:

• Knocking before entering the classroom if a class is in progress

- Standing away from the viewing window if it is obvious dancers are distracted
- Have dancers ready for class before entering the studio
- Picking dancers up promptly after class

Restroom breaks during class:

- Please remind all dancers to use the bathroom before class **Water breaks:** Dancers may bring water bottles into class so they do not need to leave the dance room.

GENERAL STUDIO ETIQUETTE

1. Do not leave dancers unattended at the studio who are not in the class.
2. Siblings must be completely supervised at all times and are not allowed to play on the equipment. Running and horseplay can cause injuries and excessive noise is a disturbance to the dancers and staff.
3. Please pick up your personal belongings and put trash in the appropriate containers.

LIABILITY DISCLAIMER

By participating in any activities, classes, or events hosted by iDANZ Performing Arts Studio, all attendees acknowledge and accept the inherent risks associated with dance and physical movement. While we take extensive precautions to ensure a safe environment, accidents and injuries can still occur. Therefore, all participants, including students, parents, guardians, and visitors, (by participation) are in agreement to release, indemnify, and hold harmless iDANZ Performing Arts Studio, its instructors, staff, and affiliates from any liability for any injuries, damages, or losses sustained during their involvement with our studio.

Participants further acknowledge that they are solely responsible for their own physical well-being and should refrain from engaging in any activities that are beyond their physical limitations or medical condition. It is recommended that

participants consult with a medical professional before engaging in any physical activities.

By entering and participating in any iDANZ Performing Arts Studio activities, classes, or events, participants consent to this Injury Liability Clause and understand that it is a legally binding agreement.